

7 October 1964

MEMORANDUM FOR : Mr. Kirkpatrick

SUBJECT : Report of Cable Secretariat Operations from 1-30 Sept '64

1. Cables Processed

a. The combined work units of CIA and non-CIA cables totaled 49,274 items for September broken down as follows:

Comparison with 1963 Monthly Average

		<u>Over</u>	<u>Under</u>
CIA IN cables	20,252	5.5%	
CIA OUT cables	7,537	7.5%	
Miscellaneous	4,042	30.0%	
Non-CIA cables	<u>17,443</u>	<u>19.0%</u>	
Total Work Units	49,274	16.0%	

b. From 1 January 1964 thru 30 September 1964 the Cable Secretariat processed 257,209 CIA IN/OUT cables which is 10% more than the number of CIA IN/OUT cables (232,257) processed during the same period in 1963.

c. 1,359 cables or 3% of all cables processed were furnished to the Director as compared to 1,672 or 3% for August 1964.

2. Personnel

25X1A

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Last month we gained two clerks. We now have [REDACTED] persons on duty against a ceiling and T/O of [REDACTED]. It looks as though we will be close to full strength in October or November.

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[REDACTED]  
Cable Secretary

